

FOIA disputes, and identify policies and procedures for improving FOIA compliance, and to the extent necessary to fulfill its responsibilities as required by 5 U.S.C. 552(h)(2–3).

15. To a Federal agency in connection with hiring or retaining an employee, vetting a service member, in response to the issuance of a security clearance, conducting a background, suitability or security investigation of an individual, classifying jobs, the letting of a contract, or the issuance of a license, contract, grant, or other benefit by the requesting agency, and to the extent that the information is relevant and necessary to the requesting agency's decision on the matter.

16. To agency contractors, grantees, interns, and other authorized individuals engaged to assist the agency in the performance of a contract, service, grant, cooperative agreement, or other activity and require access to the records to accomplish an agency function, task or assignment. Individuals provided information under this routine use are subject to the same Privacy Act requirements and limitations on disclosure as are applicable to CNCS officials and employees.

17. To the Equal Employment Opportunity Commission when requested in connection with investigations into alleged or possible discrimination practices in the Federal sector, compliance by Federal agencies with the Uniform Guidelines on Employee Selection Procedures or other functions vested in the Commission and to otherwise ensure compliance with the provisions of 5 U.S.C. 7201.

18. To any official or designee charged with the responsibility to conduct qualitative assessments at a designated statistical agency as defined under 42 U.S.C 3501 Sec. 522 (*e.g.*, U.S. Census Bureau, U.S. Department of Labor, Social Security Administration), and other well established and trusted public or private research organizations, academic institutions, or agencies for an evaluation, study, research, or other analytic or statistical purposes.

19. To the news media and the public, with the approval of the Chief Privacy Officer in consultation with counsel, when there exists a legitimate public interest in the disclosure of the information, when disclosure is necessary to preserve confidence in the integrity of CNCS, or when disclosure is necessary to demonstrate the accountability of CNCS'S officers, employees, or individuals covered by the system, except to the extent the Chief Privacy Officer determines that release of the specific information in the

context of a particular case would constitute a clearly unwarranted invasion of personal privacy.

**POLICIES AND PRACTICES FOR STORAGE OF RECORDS:**

Paper records are stored in locked rooms, file cabinets, and desks. Electronic records and backups are stored on secure servers and encrypted media to include, but are not limited to, the computers and network drives used by Respondents.

**POLICIES AND PRACTICES FOR RETRIEVAL OF RECORDS:**

Records in the system may be retrieved by year of the Request, Request tracking number, name of Requestor, or any combination of these items.

**POLICIES AND PRACTICES FOR RETENTION AND DISPOSAL OF RECORDS:**

Records in the system are maintained according to General Records Schedule 4.2, Information Access and Protection Records, as listed in NARA's most recent General Records Schedule Transmittal.

**ADMINISTRATIVE, TECHNICAL, AND PHYSICAL SAFEGUARDS:**

Paper records are maintained in locked rooms, file cabinets, and desks when not in use. Electronic records are maintained in accordance with National Institute of Standards and Technology Special Publication 800–53 Rev. 4, Security and Privacy Controls for Federal Information Systems and Organizations or the updated equivalent. Access to the records is limited to authorized personnel who require the information to complete their assigned tasks and have been trained how to properly handle and safeguard the records.

**RECORD ACCESS PROCEDURES:**

In accordance with 45 CFR part 2508, Implementation of the Privacy Act of 1974, individuals wishing to access their own records as stored within the system of records may contact the FOIA Officer/Privacy Act Officer by sending (1) an email to [FOIA@cns.gov](mailto:FOIA@cns.gov), (2) a letter to the System Manager, or (3) a facsimile to 202–606–3467. Individuals may also go in-person to the System Location and ask to speak to the FOIA Officer/Privacy Act Officer within the Office of General Counsel. Individuals who make a request must include enough identifying information (*i.e.*, full name, current address, date, and signature) to locate their records, indicate that they want to access their records, and be prepared to confirm their identity as required by 45 CFR part 2508.

**CONTESTING RECORD PROCEDURES:**

Individuals who wish to contest their own records as stored within the system of records may contact the FOIA Officer/Privacy Act Officer in writing via the contact information in the RECORD ACCESS PROCEDURES section. Individuals who make a request must include enough identifying information to locate their records, an explanation of why they think their records are incomplete or inaccurate, and be prepared to confirm their identity as required by 45 CFR part 2508.

**NOTIFICATION PROCEDURES:**

Individuals who wish to contest their own records as stored within the system of records may contact the FOIA Officer/Privacy Act Officer via the contact information in the RECORD ACCESS PROCEDURES section. Individuals who make a request must include enough identifying information to locate their records, indicate that they want to be notified whether their records are included in the system, and be prepared to confirm their identity as required by 45 CFR part 2508.

**EXEMPTIONS PROMULGATED FOR THE SYSTEM:**

None.

**HISTORY:**

64 FR 10879, 10889, March 5, 1999; 65 FR 46890, 46900, August 1, 2000; 67 FR 4395, 4406, January 30, 2002.

Dated: April 24, 2019.

**Ndiogou Cisse,**

*Senior Agency Official for Privacy and Chief Information Officer.*

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**DEPARTMENT OF DEFENSE**

**Office of the Secretary**

**Defense Health Board; Notice of Federal Advisory Committee Meeting**

**AGENCY:** Under Secretary of Defense for Personnel and Readiness, Department of Defense.

**ACTION:** Notice of Federal Advisory Committee meeting.

**SUMMARY:** The Department of Defense (DoD) is publishing this notice to announce that the following Federal Advisory Committee meeting of the Defense Health Board will take place. **DATES:** Open to the public Monday, May 20, 2019 from 9:00 a.m. to 5:00 p.m.

**ADDRESSES:** The address of the open meeting is Defense Health Headquarters

(DHHQ), 7700 Arlington Blvd., Pavilion Salons B and C, Falls Church, VA 22042. (Pre-meeting screening for DHHQ access and registration required. See guidance in **SUPPLEMENTARY INFORMATION**, “Meeting Accessibility.”)

**FOR FURTHER INFORMATION CONTACT:** CAPT Juliann Althoff, Medical Corps, U.S. Navy, (703) 275-6060 (Voice), (703) 275-6064 (Facsimile), [juliann.m.althoff.mil@mail.mil](mailto:juliann.m.althoff.mil@mail.mil) (Email). Mailing address is 7700 Arlington Boulevard, Suite 5101, Falls Church, Virginia 22042. Website: <http://www.health.mil/dhb>. The most up-to-date changes to the meeting agenda can be found on the website.

**SUPPLEMENTARY INFORMATION:** This meeting is being held under the provisions of the Federal Advisory Committee Act (FACA) of 1972 (5 U.S.C., Appendix, as amended), the Government in the Sunshine Act of 1976 (5 U.S.C. 552b, as amended), and 41 CFR 102-3.140 and 102-3.150.

**Availability of Materials for the Meeting:** Additional information, including the agenda, is available at the DHB website, <http://www.health.mil/dhb>. A copy of the agenda or any updates to the agenda for the May 20, 2019, meeting will be available on the DHB website. Any other materials presented in the meeting may be obtained at the meeting.

**Purpose of the Meeting:** The DHB provides independent advice and recommendations to maximize the safety and quality of, as well as access to, health care for DoD health care beneficiaries. The purpose of the meeting is to provide progress updates on specific taskings before the DHB. In addition, the DHB will receive information briefings on current issues related to military medicine.

**Agenda:** The DHB anticipates receiving a decision brief from the Trauma and Injury Subcommittee on its Low-Volume High-Risk Surgical Procedures Review, a progress update on the Healthy Military Family Systems: Examining Child Abuse and Neglect Review, as well as a Women Service Members' health briefing, an overview of the long-term health effects of Adverse Childhood Experiences (ACEs), and a Defense Health Agency Transformation update. Any changes to the agenda can be found at the link provided in the **SUPPLEMENTARY INFORMATION** section.

**Meeting Accessibility:** Pursuant to 5 U.S.C. 552b and 41 CFR 102-3.140 through 102-3.165 and subject to availability of space, this meeting is open to the public. Seating is limited and is on a first-come basis. All members of the public who wish to attend the public meeting must register by emailing their name, rank/title, and organization/company to [dha.ncr.dhb.mbx.defense-health-board@mail.mil](mailto:dha.ncr.dhb.mbx.defense-health-board@mail.mil) or by contacting Ms. Theresa Fassig Normil at (703) 275-6012 no later than 12:00 p.m. on Monday, May 13, 2019. Additional details will be required from all members of the public not having DHHQ access.

**Special Accommodations:** Individuals requiring special accommodations to access the public meeting should contact Ms. Theresa Fassig Normil at least five (5) business days prior to the meeting so that appropriate arrangements can be made.

**Written Statements:** Any member of the public wishing to provide comments to the DHB related to its current taskings may do so in accordance with section 10(a)(3) of the Federal Advisory Committee Act, 41 CFR 102-3.105(j) and 102-3.140, and the procedures described in this notice. Written statements may be submitted to the DHB Designated Federal Officer (DFO), CAPT Juliann Althoff, at [juliann.m.althoff.mil@mail.mil](mailto:juliann.m.althoff.mil@mail.mil) and should be no longer than two type-written pages and include the issue, a short discussion, and a recommended course of action. Supporting documentation may also be included, to establish the appropriate historical context and to provide any necessary background information. If the written statement is not received at least five (5) business days prior to the meeting, the DFO may choose to postpone consideration of the statement until the next open meeting. The DFO will review all timely submissions with the DHB President and ensure they are provided to members of the DHB before the meeting that is subject to this notice. After reviewing the written comments, the President and the DFO may choose to invite the submitter to orally present their issue during an open portion of this meeting or at a future meeting. The DFO, in consultation with the DHB President, may allot time for members of the public to present their issues for review and discussion by the DHB.

Dated: April 24, 2019.

**Aaron T. Siegel,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

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## DEPARTMENT OF DEFENSE

### Office of the Secretary

[Docket ID DOD-2019-OS-0045]

### Privacy Act of 1974; System of Records

**AGENCY:** Office of the Secretary, DoD.

**ACTION:** Rescindment of a System of Records Notice.

**SUMMARY:** The Office of the Secretary of Defense (OSD) is rescinding a system of records entitled Washington Headquarters Service (WHS) Living Disaster Recovery Planning System (LDRPS) Records, DWHS M01.

**DATES:** This action will be effective on April 30, 2019. The LDRPS system was decommissioned on October 4, 2016, the records retention schedules for these records have been met, and the records were destroyed in accordance with the approved retention schedule.

**FOR FURTHER INFORMATION CONTACT:** Mrs. Luz D. Ortiz, Chief, Records, Privacy and Declassification Division (RPDD), 1155 Defense Pentagon, Washington, DC 20301-1155, or by phone at (571) 372-0478.

**SUPPLEMENTARY INFORMATION:** This system of records was used to assist WHS notify personnel during Continuity of Operations Program (COOP) exercises or events and to match key personnel with essential functions. The WHS COOP functions were transferred to the Pentagon Force Protection Agency (PFPA) and are covered by system of records notice “Pentagon Facilities Emergency and Incident Notification Records (PINS),” DPFPA 03. Therefore, this system of records notice (SORN) can be deleted.

The OSD SORNs subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address in **FOR FURTHER INFORMATION CONTACT** or at the Defense Privacy, Civil Liberties and Transparency Division website at <http://defense.gov/privacy>.