

- Record of time expended assisting with the provision of transportation services.
- Record of grant funds expended assisting with the provision of transportation services.
  - Trips completed.
  - Total distance covered.
  - Veterans served.
- Locations which received transportation services.
- Results of veteran satisfaction survey

#### Program Monitoring

The Veterans Transportation Program is responsible for program monitoring. All awardees will be required to cooperate in providing the necessary data elements to the VTP. The goal of program monitoring is to ensure program requirements are met; this will be accomplished by tracking performance and identifying quality and compliance problems through early detection. Methods of program monitoring may include: Monitoring the performance of a grantee's or subrecipient's personnel, procurements, and/or use of grant-funded property; collecting, analyzing data, and assessing program implementation and effectiveness; assessing costs and utilization; and providing technical assistance when needed. Site visit monitoring will include the above-described activities, in addition to the conduct of safety assessments and, if applicable, verification of both current driver's licenses and vehicle insurance coverage.

#### Federal Financial Report

Awardees are required to submit the *FFR SF 425* on quarterly basis. More details will be announced in the Notice of Award.

#### Audit Requirements

Awardees must comply with the audit requirements of Office of Management and Budget (OMB) Uniform Guidance 2 CFR part 200, subpart F. Information on the scope, frequency and other aspects of the audits can be found on the Internet at <https://federalregister.gov/a/2013-30465>.

#### Program Variations

Any changes in a grantee's program activities which result in deviations from the grant renewal agreement must be reported to VA.

#### Additional Reporting

Additional reporting requirements may be requested by VA to allow VA to fully assess program effectiveness.

#### Notice of New Post-Award Reporting Requirements

Applicants should anticipate that all recipients (excluding an individual recipient of Federal assistance) of awards of \$25,000 or more under this solicitation, consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA), Public Law 109-282 (Sept. 26, 2006) will be required to report award information on the subaward reporting system of any first-tier subawards totaling \$25,000 or more, and, in certain cases, to report information on the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients. Each applicant entity must ensure that it has the necessary processes and systems in place to comply with the reporting requirements should it receive funding.

It is expected that reports regarding subawards will be made through the FFATA Subaward Reporting System (FSRS) found at <https://www.fsrs.gov>. The FFATA Subaward Reporting System is the reporting tool Federal prime awardees (*i.e.* prime contractors and prime grants recipients) use to capture and report subaward and executive compensation data regarding their first-tier subawards to meet the FFATA reporting requirements. Prime contract awardees will report against sub-contracts awarded and prime grant awardees will report against sub-grants awarded. Prime Contractors awarded a Federal contract or order that is subject to Federal Acquisition Regulation clause 52.204-10 (Reporting Executive Compensation and First-Tier Subcontract Awards) are required to file a FFATA subaward report by the end of the month following the month in which the prime contractor awards any subcontract greater than \$25,000.

Please note also that applicants should anticipate that no subaward of an award made under this solicitation may be made to a subrecipient that is subject to the terms of FFATA unless the potential subrecipient acquires and provides a Data Universal Numbering System (DUNS) number.

#### Other Information

Pursuant to § 17.730(a), VA may recover from the grantee any funds that are not used in accordance with a grant agreement. If VA decides to recover funds, VA will issue to the grantee a notice of intent to recover grant funds, and the grantee will then have 30 days to submit documentation demonstrating why the grant funds should not be recovered. After review of all submitted documentation, VA will determine

whether action will be taken to recover the grant funds. When VA determines action will be taken to recover grant funds from the grantee, the grantee is then prohibited under § 17.730(b) from receipt of any further grant funds.

Approved: September 2, 2015.

**William F. Russo,**

*Acting Director, Office of Regulation Policy and Management, Office of General Counsel.*

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## DEPARTMENT OF VETERANS AFFAIRS

### Solicitation of Nomination for Appointment to the Research Advisory Committee on Gulf War Veterans' Illnesses

**ACTION:** Notice.

**SUMMARY:** The Department of Veterans Affairs (VA) is seeking nominees to be considered for membership on the Research Advisory Committee on Gulf War Veterans' Illnesses (Committee). The Committee is authorized by Public Law 105-368, § 104 (the statute), to provide advice to the Secretary of Veterans Affairs (Secretary) on the proposed research studies, plans, and strategies related to understanding and treating the health consequences of military service in the Southwest Asia theatre of operations during the 1990-1991 Gulf War. In accordance with the statute and the Committee's current charter, the majority of the membership shall consist of non-Federal employees, appointed by the Secretary from the general public, serving as Special Government Employees. The Committee provides, not later than December 1 of each year, an annual report summarizing its activities for the preceding year. The Committee reports to the Secretary through the Under Secretary for Health. The Secretary appoints Committee members for a period of 2 to 3 years. A term of service for any member may not exceed 3 years. The Secretary may reappoint members for additional terms.

Self-nominations and nominations of non-Veterans will be accepted. Any letters of nomination from organizations or other individuals should accompany the package when it is submitted.

In accordance with OMB guidance, federally-registered lobbyists may not serve on Federal advisory committees in their individual capacity. Additional information regarding this issue can be found at: [www.federalregister.gov/articles/2014/08/13/2014-19140/revised-guidance-on-appointment-of-](http://www.federalregister.gov/articles/2014/08/13/2014-19140/revised-guidance-on-appointment-of-)

*lobbyists-to-federal-advisory-committees-boards-and-commissions.*

**SUPPLEMENTARY INFORMATION:**

In accordance with the statute, the members of the Committee are appointed by the Secretary from the general public, including but not limited to:

(1) Gulf War Veterans;  
(2) Representatives of such Veterans;  
(3) Members of the medical and scientific communities representing disciplines, such as, but not limited to, epidemiology, immunology, environmental health, neurology, and toxicology.

The Committee meets at least once and up to three times annually. In accordance with Federal Travel Regulation, VA will cover travel expenses—to include per diem—for all members of the Committee, for any travel associated with official Committee duties. A copy of the Committee's most recent charter and a list of the current membership can be found at [www.va.gov/ADVISORY/](http://www.va.gov/ADVISORY/) or [www.va.gov/rac-gwvi/](http://www.va.gov/rac-gwvi/).

The Department makes every effort to ensure that the membership of its advisory committees is fairly balanced, in terms of points of view represented. In the review process, consideration is given to nominees' potential to address the Committee's demographic needs

(regional representation, race/ethnicity representation, professional expertise, war era service, gender, former enlisted or officer status, branch of service, etc.). Other considerations to promote a balanced membership include longevity of military service, significant deployment experience, ability to handle complex issues, experience running large organizations, and ability to contribute to the health care and benefits needs of Gulf War Veterans.

**Nomination Package Requirements**

Nomination packages must be typed (12 point font) and include: (1) A cover letter from the nominee, and (2) a current resume that is no more than four pages in length. The cover letter must summarize: The nominees' interest in serving on the committee and contributions she/he can make to the work of the committee; any relevant Veterans service activities she/he is currently engaged in; the military branch affiliation and timeframe of military service (if applicable). To promote a balanced membership, please provide information about your personal and professional qualifications and background that would give you a diverse perspective on Gulf War Veterans' matters. Finally, please include in the cover letter the nominee's

complete contact information (name, address, email address, and phone number); and a statement confirming that she/he is not a Federally-registered lobbyist. The resume should show professional work experience, and Veterans service involvement, especially service that involves Gulf War Veterans' issues.

Nominations for membership on the Committee must be received by October 9, 2015, no later than 4:00 p.m., Eastern Standard Time. All nomination packages should be sent to:

Dr. Victor Kalasinsky, Veterans Health Administration, Department of Veterans Affairs, 810 Vermont Avenue NW., Washington, DC 20420.

Should you need additional information, you may contact Dr. Kalasinsky at the address above or by phone at (202) 443-5600. (NOTE: This is not a toll-free number.) You may also email the nomination package to [victor.kalasinsky@va.gov](mailto:victor.kalasinsky@va.gov) or fax to (202) 495-6155.

Dated: September 1, 2015.

**Rebecca Schiller,**  
*Federal Advisory Committee Management Officer.*

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