I. Information Collection Requests

FMCS is seeking comments on the following information collection requests contained in FMCS agency forms.


Form Number: OMB No. 3076–0006.

Type of Request: Reinstatement of a collection without change in the substance or method of collection.

Affected Entities: Potential applicants and/or grantees who received a grant application kit. Also applicants who have received a grant from FMCS.

Frequency:

a. Three of the forms, the SF–424, LM–6, and LM–9 are submitted at the applicant/grantee’s discretion.

b. To conduct the quarterly submissions, LM–7 and LM–8 forms are used. Less than quarterly reports would deprive FMCS of the opportunity to provide prompt technical assistance to deal with those problems identified in the report.

c. Once per application. The LM–3 is the only form to which a “similar information” requirement could apply. Acceptance of a recent audit report without deficiencies is acceptable.

Abstract: Except for the FMCS Forms LM–3 and LM–9, the forms under consideration herein are either required or recommended in OMB Circulars. The two exceptions are non-recurring forms, the former a questionnaire sent only to non-public sector potential grantees and the latter a questionnaire sent only to former grantees for voluntary completion and submission. The collected information is used by FMCS to determine annual applicant suitability, to monitor quarterly grant project status, and for on-going program evaluation. If the information were not collected, there could be no accounting for the activities of the program. Actual use has been the same as intended use.

Burden: The Application for Federal Assistance (SF–424) is an OMB form with no agency additions. The estimated average time burden per respondent per form: 30 minutes and approximate number of responses: 20. Project Performance (LM–8) had approximately 20 respondents and the estimated time per response is 20 minutes. FMCS Grants Program Evaluation Questionnaire (LM–9) number of respondents is approximately 10 and the estimated time per response is 60 minutes. The Accounting System and Financial Capability Questionnaire (LM–3) has approximately 20 respondents and the estimated time per response is 60 minutes.

II. Request for Comments

The FMCS is particularly interested in comments which:

(i) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(ii) Evaluate the accuracy of the agency’s estimates of the burden of the proposed collection of information;

(iii) Enhance the quality, utility, and clarity of the information to be collected; and

(iv) Minimize the burden of the collection of information on those who are to respond, including the use of appropriate automated electronic collection technologies or other forms of information technology, e.g. permitting electronic and fax submission of responses.

List of Subjects

Labor-Management Cooperation Grant Program and Information Collection Requests.


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