Records Schedules; Availability and Request for Comments

AGENCY: National Archives and Records Administration (NARA).

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Once approved by NARA, records schedules provide mandatory instructions on what happens to records when agencies no longer need them for current Government business. The records schedules authorize agencies to preserve records of continuing value in the National Archives of the United States and to destroy, after a specified period, records lacking administrative, legal, research, or other value. NARA publishes notice in the Federal Register for records schedules in which agencies propose to destroy records they no longer need to conduct agency business. NARA invites public comments on such records schedules.

DATES: NARA must receive requests for copies in writing by October 12, 2017. Once NARA finishes appraising the records, we will send you a copy of the schedule you requested. We usually prepare appraisal memoranda that contain additional information concerning the records covered by a proposed schedule. You may also request these. If you do, we will also provide them once we have completed the appraisal. You have 30 days after we send to you these requested documents in which to submit comments.

ADDRESS: You may request a copy of any records schedule identified in this notice by contacting Records Appraisal and Agency Assistance (ACRA) using one of the following means:
Mail: NARA (ACRA), 8601 Adelphi Road, College Park, MD 20740–6001.
Email: request.schedule@nara.gov.
Fax: 301–837–3698.

You must cite the control number, which appears in parentheses after the name of the agency that submitted the schedule, and a mailing address. If you would like an appraisal report, please include that in your request.

FOR FURTHER INFORMATION CONTACT: Margaret Hawkins, Director, by mail at Records Appraisal and Agency Assistance (ACRA), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740–6001, by phone at 301–837–1799, or by email at request.schedule@nara.gov.

SUPPLEMENTARY INFORMATION: NARA publishes notice in the Federal Register for records schedules they no longer need to conduct agency business. NARA invites public comments on such records schedules, as required by 44 U.S.C. 3303a(a).

Each year, Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing records retention periods and submit these schedules for NARA's approval. These schedules provide for timely transfer into the National Archives of historically valuable records and authorize the agency to dispose of all other records after the agency no longer needs them to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

The schedules listed in this notice are media neutral unless otherwise specified. An item in a schedule is media neutral when an agency may apply the disposition instructions to records regardless of the medium in which it creates or maintains the records. Items included in schedules submitted to NARA on or after December 17, 2007, are media neutral unless the item is expressly limited to a specific medium. (See 36 CFR 1225.12(e).)

Agencies may not destroy Federal records without Archivist of the United States' approval. The Archivist approves destruction only after thoroughly considering the records' administrative use by the agency of origin, the rights of the Government and of private people directly affected by the Government's activities, and whether or not the records have historical or other value.

In addition to identifying the Federal agencies and any subdivisions requesting disposition authority, this notice lists the organizational unit(s) accumulating the records (or notes that the schedule has agency-wide applicability when schedules cover records that may be accumulated throughout an agency); provides the control number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction); and includes a brief description of the temporary records. The records schedule itself contains a full description of the records at the file unit level as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it also includes information about the records. You may request additional information about the disposition process at the addresses above.

Schedules Pending

1. Department of Agriculture, Farm Service Agency (DAA–0145–2017–0024, 1 item, 1 temporary item). Records related to hazardous waste, including site files, interagency agreements, and contracts.

2. Department of the Army, Agency-wide (DAA–AU–2017–0005, 1 item, 1 temporary item). Master files of an electronic information system used to manage the status of members of the Continuity of Operations Program for the headquarters office of the Department of the Army staff.

3. Department of the Army, Agency-wide (DAA–AU–2017–0006, 1 item, 1 temporary item). Master files of an electronic information system that creates components of safety certificates for transportation and handling of hazardous materials.

files of an electronic information system used to facilitate discovery and FOIA response relating to fisheries investigation case files.


6. Department of Homeland Security, Immigration and Customs Enforcement (DAA—0567—2017–0004, 1 item, 1 temporary item). Master file of an electronic information system used to manage travel documents, such as temporary passports, that allows individuals to obtain travel documents from country of origin to travel internationally.

7. Department of Homeland Security, United States Citizenship and Immigration Services (DAA—0566–2017–0004, 1 item, 1 temporary item). District office files related to enforcement actions carried out prior to 1955, by the Immigration and Naturalization Service, which were not integrated into the immigrants’ files.


10. Peace Corps, Office of the Director (DAA—0490—2017–0006, 2 items, 1 temporary item). Records of the Let Girls Learn Program including routine administrative support records and correspondence. Proposed for permanent retention are high level correspondence and policies associated with the program.

Laurence Brewer,
Chief Records Officer for the U.S. Government.

[FR Doc. 2017–19279 Filed 9–11–17; 8:45 am] BILING CODE 7515–01–P

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
[NARA—2017–063]

Agency Information Collection Activities: Submission for OMB Review; Comment Request

AGENCY: National Archives and Records Administration (NARA).

ACTION: Notice.

SUMMARY: NARA is giving notice that it has submitted to OMB for approval the information collection described in this notice. We invite you to comment on the proposed information collection pursuant to the Paperwork Reduction Act of 1995.

DATES: OMB must receive written comments at the address below on or before October 12, 2017.

ADDRESSES: Send comments to Mr. Nicholas A. Fraser, desk officer for NARA, by mail to Office of Management and Budget; New Executive Office Building; Washington, DC 20503; by fax to 202–395–5167; or by email to Nicholas_A_Fraser@omb.eop.gov.

FOR FURTHER INFORMATION CONTACT: Direct requests for additional information or copies of the proposed information collection and supporting statement to Tamee Fechhelm by phone at 301–837–1694 or by fax at 301–837–0319.

SUPPLEMENTARY INFORMATION:
Information Collection Process

Pursuant to the Paperwork Reduction Act of 1995 (Pub. L. 104–13), we invite the public and other Federal agencies to comment on information collections we propose to renew. We submit proposals to renew information collections first through a public comment period and then to OMB for review and approval pursuant to the Paperwork Reduction Act of 1995 (PRA; 44 U.S.C. 3501 et seq.). We published a notice of proposed renewal for this information collection on June 14, 2017 (82 FR 27280), and we received no comments. We have therefore submitted the described information collection to OMB for approval.

Request for Comments

We invite comments on: (a) Whether collecting this information is necessary for proper performance of the agency’s functions, including whether the information will have practical utility; (b) the accuracy of our estimate of the information collection’s burden on respondents; (c) ways to enhance the quality, utility, and clarity of the information we propose to collect; (d) ways to minimize the burden on respondents of collecting the information, including through the use of automated collection techniques or other forms of information technology; and (e) estimates of capital or start-up costs and costs of operation, maintenance, and purchase of services to provide information. Burden means the total time, effort, or financial resources people need to provide the information, including time to review instructions, process and maintain the information, search data sources, and respond.

Specifics on This Information Collection

Title: NARA Visitors Study.
OMB number: 3095–0067.
Agency form number: N/A.
Abstract: The general purpose of this voluntary data collection is to benchmark the performance of NARA in relation to other history museums.

Information collected from visitors will assess the overall impact, expectations, presentation, logistics, motivation, demographic profile and learning experience. Once analysis has been done, this collected information will assist NARA in determining their success in achieving its goals.

Type of review: Regular.
Affected public: Individuals who visit the National Archives Museum in Washington, DC.
Estimated number of respondents: 200.
Estimated time per response: 12 minutes.
Frequency of response: On occasion (when an individual visits the National Archives Museum in Washington, DC between July–October 2018 and July–October 2020).
Estimated total annual burden hours: 40 hours.

Swarnali Haldar,
Executive for Information Services/CIO.
[FR Doc. 2017–19331 Filed 9–11–17; 8:45 am] BILING CODE 7515–01–P

NUCLEAR REGULATORY COMMISSION
[NRC–2016–0274]

Information Collection: NRC Form 445, "Request for Approval of Foreign Travel"

AGENCY: Nuclear Regulatory Commission.

ACTION: Renewal of existing information collection; request for comment.

SUMMARY: The U.S. Nuclear Regulatory Commission (NRC) invites public