and Hematology Research, National Institutes of Health, HHS)


David Clary,
Program Analyst, Office of Federal Advisory Committee Policy.

Summary: You may submit comments, identified by docket number DHS–2017–0075 by one of the following methods:
- Fax: 202–343–4010.

For Further Information Contact: For general and privacy questions, please contact: Philip S. Kaplan, Sam.Kaplan@hq.dhs.gov; (202) 343–1717, Chief Privacy Officer, Privacy Office, Department of Homeland Security, Washington, DC 20528–0655.

I. Background


DHS is issuing this system of records notice (SORN) to allow for the collection and sharing of biographical and professional information from Department personnel to facilitate and streamline collaborative work efforts, interactions, communications, and networking among Department employees, contractors, and grantees. Individuals may provide their general background or profile information, professional status and achievements, as well as educational accomplishments, for the purpose of fostering internal employee collaboration and communication across the homeland security enterprise. For instance, individuals may provide this information as part of DHS’s use of social networking software-like tools within their closed, secure networks (e.g., blogs, which foster communication about new developments to internal teams and selected external partners within the DHS enterprise; wikis, which effectively aggregate and publish the subject matter expertise of multiple authorized contributors; Facebook-like “walls,” which allow ongoing discussions and information-sharing about specific topics; employee directories and organizational charts, which facilitate communication and networking, and social search/tagging, which allows DHS employees and contractors to add keywords, descriptors, and tagging to documents and other content). Individuals covered by this system who provide biographic information encourage communication and collaboration within the Department.

Consistent with DHS’s information sharing mission, information stored in the DHS/ALL–042 Personnel Networking and Collaboration SORN may be shared with other DHS Components that have a need to know the information to carry out their national security, law enforcement, immigration, intelligence, or other homeland security functions. In addition, DHS may share information with appropriate federal, state, local, tribal, territorial, foreign, or international government agencies consistent with the routine uses set forth in this SORN.

This newly established system will be included in DHS’s inventory of record systems.

II. Privacy Act

The Privacy Act embodies fair information practice principles in a statutory framework governing the means by which Federal Government agencies collect, maintain, use, and disseminate individuals’ records. The Privacy Act applies to information that is maintained in a “system of records.” A “system of records” is a group of any records under the control of an agency from which information is retrieved by the name of an individual or by some identifying number, symbol, or other identifying particular assigned to the individual. In the Privacy Act, an individual is defined to encompass U.S. citizens and lawful permanent residents. Additionally, and similarly, the Judicial Redress Act (JRA) provides covered persons with a statutory right to make requests for access and amendment to covered records, as defined by the JRA, along with judicial review for denials of such requests. In addition, the JRA prohibits disclosures of covered records, except as otherwise permitted by the Privacy Act.

Below is the description of the DHS/ALL–042 Personnel Networking and Collaboration System of Records. In accordance with 5 U.S.C. 552a(f), DHS has provided a report of this system of records to the Office of Management and Budget and to Congress.

System Name and Number


Security Classification:
Unclassified.